

# FOREST AREA SERVICE COMMITTEE MINUTES

August 12, 2012

Steve H. opened the meeting with the Serenity Prayer at 1:07. Daniel S. read the 12 Traditions, Amber P. read the 12 Concepts and Dave T. read the 8<sup>th</sup> Concept.

## ROLL CALL:

### EXECUTIVE COMMITTEE

		June	July	August
Chairperson	Steve H.	P	P	P
Vice Chairperson	Open	O	O	O
Secretary	Ann K.	P	A	P
Alt. Secretary	Open	O	O	O
Treasurer	Amber P.	P	P	P
Alt. Treasurer	Open	O	O	O
Sr. RCM	Dave T.	P	P	P
Jr. RCM	Open	O	O	O

### GSR's

1st. Ocala	Daniel S.	P	P	P
Reach for Recovery	Roy C.	P	P	P
Belleview Group	Glenn H.	P	A	P
Celebrate Recovery	Sandi R.	P	A	P
Sister's in Recovery	Rebecca C.	P	A	P
Serenity in the Shores	Jami	P	P	A
Progressive Recovery	Bill T.	P	A	P
Last Chance Recovery BTW	Robin M.	A	P	A
Rising Above Addiction	Tony O.	P	A	P
Winners Circle	Tom	P	A	P
Just for Today	Donald S.	A	P	P
Unity	Carrie H.	P	A	P
United We Stand	Cheryl	P	P	P
Friends in Recovery	Dave S.	P	A	P
Serenity in the Park	Victoria	A	A	A
Recovery First	Heather	P	P	P
Hope and Freedom	Thomas	P	A	P

### SUBCOMMITTEES

H&I	Willie M.	P	P	P
Activities	June H.	P	P	P
Vice Chair. Act.	Michelle	-	-	-
Helpline	Mark R.	P	P	P
Public Relations	Open	O	O	O
Literature	James S.	P	P	P
Internet Technology	Tommy G.	P	P	A
Jr. Int. Technology	Open	O	O	O

### QUORUM WAS MET

**No FASC meeting for the month of July 2012, we did not meet quorum.**

**OPEN FLOOR**

Reach for Recovery has taken on the SAARS meeting.

**\*\*SEPTEMBER 9 @ 12:00PM WILL BE THE GSR WORKSHOP AT ST. MARKS. ADDITIONALLY, MOTION 20-12 WILL BE REVIEWED\*\***

**EXECUTIVE COMMITTEE**

**CHAIRPERSON**

ILS, Steve H.

verbal

**SECRETARY:**

FASC Secretary Report for the Month of July 2012  
July 8, 2012

Hi Everyone,

I sent the GSR's Blank GSR forms for their business meeting along with GSR Orientation Information and Lowell Applications as attachments in your June Minutes. I also have extra copies with me. I'm putting in for reimbursement of secretary expenses in the amount of 72.15 for the months of January thru June, 2012. The reimbursement is for 421 pages @ .15 each (that includes ink and paper) and 9.00 for a book of stamps for mailing minutes. The treasurer has my receipts. All is well with the Secretary and if I have missed you getting out minutes please let me know. Thank you very much.

In loving service,

Ann K.

**TREASURER:**

August

Forest Area:

I am doing a written report for several reasons:

1) On the "Donations" part of my report, I have "Miscellaneous" in red because on my typed version of my report, I am 47.50 off.

My books balance, but when I put it all on paper, it comes out wrong and I absolutely can't figure it out.

2) The "Literature Expense" was for 2 months because I got behind.

3) I did not record on the typed version the 300.00 we gave to Activities because it came out of their reserve and it was put back in before this meeting.

4) Last of all, I do believe we need a new Treasurer. I am resigning. My last meeting will be in October. I have enjoyed being your Trusted Servant but it is time for someone else

to step up and take over.

In Loving Service, Amber P.

**see attached for Treasurer Report.**

ILS, Amber P.

### **SR. RCM:**

I want to thank you for allowing me the opportunity to serve you as your Sr. RCM for the past term. My term is up and at the last ASC I was nominated and elected to the position of co-Facilitator of the Florida Region. I am aware that a highly qualified individuals interested in serving as RCM, and I have pledged to offer my support and any assistance needed to ensure a smooth transition.

The Florida Regional service Conference is held the third weekend of January, May, July, September, and November...the GSR assembly and/or Service Symposium are alternately held the 4th weekend of March. The Saturday morning Area support Group is open to any member to attend and is very necessary for Area s to send the Helpline, H&1, PR and Internet Technology subcommittee chairs to share any challenges and to add their E ,S and H to help guide others in decision making processes. Please in courage your chair-people to attend. GSR's please check your calendar and make plans to attend the Service Symposium in Tampa the weekend of March 22nd. Rooms are provided by the Florida Region and this ASC in the past also has funded some room nights.

The Uncoast Area came with a proposal concerning the world service office about the Basic Text and It works: How and why being removed from NA.org as a free PDF file.

The proposal demanded the following: o An opinion letter from the attorney who advised World Services on the copyright issues be released;

- o World Services more fully explain their reasoning behind "copyright integrity," "piracy,, and future plans for enhanced electronic versions of the Basic Text;

- o World Services explain what role, if any, monetary considerations played in making this decision;

- o World Services explain how this decision comports with our Steps and Traditions; and

- o The Basic Text be placed back on-line, if World Services is unwilling 'or unable to respond to requests.

The RSC could not come to a consensus and the only possible solution was to table the proposal back to the maker. It was determined that the world Board has a legal, fiduciary duty to protect the intellectual property Rights of the corporation, and in according with our Concepts they are indeed the single point of accountability in those matters, which was one of the primary reasons a consensus could not be met. There are three Behind the walls meetings at Lowell (the H&l meeting has asked to convert to Behind the walls) so any women who have been cleared by the DOC for the prisons are invited to attend a meeting once in a while to add your Experience strength and hope. The Liaisons are Robin M., Maggie C., and the H&l that is converting has not determined one. These

women are on fire for NA and need the support of the area women, even if the best you can do is attend a meeting once every 3 months it is appreciated.

In Loving Service

ILS, Dave T.

Greetings!

I would be honored to serve as the Vice Chair of the Forest Area.

My clean date is October 9, 1998... I have a sponsor who has a sponsor, who has a sponsor... I have sponsees who have sponsees who have sponsees who have sponsees... I have a working knowledge of the 12 Steps, 12 Traditions, and 12 Concepts of Narcotics Anonymous. My love for this program is demonstrated on a daily basis as I attempt to practice the principles in all my affairs, and through service.

Qualifications

Home Group Level

I am a coffee-maker, first, last and always.

Open at least one meeting a week since 1-999, and attend an average of 7 meetings a week.

Secretary of Reach for Recovery (2003-2005) and First Ocala Group (2005-2011)

GSR of Reach for Recovery (unfulfilled) (2004)

Early Morning Meeting of 1st Ocala Meeting coordinator (2006-present)

Forest Area Level

Secretary (2004-2005)

Vice Chairperson (2005-2007)

Created first website of Forest Area as Web Chair (2005-2007)

H&I Secretary (2003)

H&I Vice Chair (2006-2007)

H&I Panel Coordinator (2003-2009)

Acting Helpline Chair (2007)

PR Chair (2009)

H&I Panel Member, Member of Helpline, Member of Activities Subcommittee (2002-present)

RCM 1 and 2 (2005-2008) (2011-2012)

Web Liaison to NA World Services (2005-2008)

Florida Region Level

RCM to Policy (3yrs) (2005-2008)

Regional H&I Secretary (2005-2006)

Regional H&I Vice Chair (2 terms) (2006-2008)

Member of Fl. Region H&I, Web, Outreach, Helpline and Policy Subcommittees (2005-2012)

Co-Leader of Fellowship Development (2 years) (2003-10)

Leader of Fellowship Development (1 yr) (2011)

Co-Facilitator of the Florida Region (current)

Member of the Administration committee of the FL Region (2008-11)  
In Loving Service  
ILS, Dave T.

## **SUBCOMMITTEE REPORTS**

### **H & I:**

Attendance ; 8/6/12

Panel Members

Business Meeting Roy, Sandi, Frankie R, Willie M, Chuck R, David W, Mark R, Paul  
Observers

Michelle, Katie

Both were voted in as panel members

Newcomers

Tim, Alan

Both were voted in as observers and a panel member went over the do's & don'ts

Open - Serenity Prayer

Read: purpose 12 concepts, do's & don'ts

Coordinators Reports

Vines- David W

There has been a lot of support and good attendance. It is going well.

ILS, Willie M.

### **ACTIVITIES:**

Hello Family!

So excited today. Money all worked out, I have the budget attached, our meeting went well we enlisted a new member welcome to Stephen. OK the breakdown for Fun in the Sun, our share of the profit was 549.43, returned to area was our seed money 300.00, rental 79.00 and the profit. Total to Amber to date is 428.38. I have attached the break down financial report to be included in the minutes. Fun was had by all who attended. Thank you to Hippie Bill for sharing his experience strength and hope. we had good cooks, plenty of food, newcomers and 2 treatment facilities! our activity vice chair was present and was a big help. Please GSR's thank your members for bringing food and announce our request for covered dishes for the next event' This really helps to provide to all the newcomers and those that cannot afford to pay it all helps! Now for new business. Hog wild we are planning something very cool in lieu of a meeting. Be prepared to laugh! We have a set up crew chair and a cleanup crew chair; if your or someone is wanting to help, please call me so I may put them on a crew. We have a need for some butt cans, covered dishes, especially desserts! We may still need a truck to help transport the grill to and from Marion Oaks that weekend, please let me know if you are willing. This event has turned out to be an awesome, multi area day of recovery we can't do it alone! We also need help the day before, Sunday, at my house to cook and organize and make potato salad! All this stuff needs announced at your meetings we are very

excited about the raffle! A camp out registration, an NA blanket, coffee mugs, Retreat Banner from the Keys, a concrete something! The List goes on ! Bring money for the raffle and as always you can purchase raffle tickets to be donated to newcomers! I have also attached an updated Activities inventory. Inventory is money your money! we also have a request in for an additional cooler. In this instance one is not enough..LOL we need one for food and such and then for sodas and waters. Boy I think that's it for today.

In case no one else tells ya „I love ya! .,

Hugs to all, kisses to some!

In loving service

June H

#### ACTIVITIES INVENTORY AS OF 8/2012

Coffee pot

cooler

700 Easter eggs

6 glass vases

bin of valentine decorations

red lights

2 table cloths

2large ropes

100 coffee cups

lots of serving utensils

green cooler

misc NA raffle items

5 lg bowls

4 rolls raffle tickets

20 aluminum pans

2 cases water

20 lbs charcoal

6 rolls paper towel

salt /pepper

napkins

100 each spoons / knives

4 storage bins

Activities Expense Report is attached.

ILS, June H.

#### **HELPLINE:**

report for helpline August 2012 total calls for the month of July was 73, 31 calls transferred to live addicts and 42 was looking for meeting times and places business meeting voted on changes to drop Wednesday mens meeting and add Wednesday and Saturday 5:30 meeting unity home group at Lifestream

Michelle I is now helpline secretary James d has taken over Paul's shift. We had 5 helpline members at business meeting and one called to give a verbal report. all is going well.

in loving service helpline chair mark r  
ILS, Mark

## **LITERATURE:**

Forest Area Literature Report

August 12 2012

Good Afternoon everyone.

In the month of June we gave out 199.18 in literature. In the month of July we gave out 194.00 in literature. The literature order place for the month of July was 273.41 with shipping. In the month of June a literature inventory was done and our total was 605.44 so we are back to where we need to be with literature. I will do another count this month for next months area meeting. I continue to work on building par levels or build to levels on our literature that's why our literature level is dropping. And that's why mi usually ordering more literature that what we sell. I will continue to work on keeping our literature close to the 650.00 level. Whats the status on literature going into the hospitals was the literature given 2 months ago ever placed in the hospitals and do we need to order more yet,

In loving service

James S

Literature Chair Person.

Forest Area of NA.

## **GSR REPORTS**

### **1ST. OCALA GROUP**

6/10/2012

Meeting Place / Day and time

ST. MATTHEWS

Monday – Friday

8:00am – 9:00am

Thursday (Step)

7:30pm – 8:45pm

FIRST PRESB. CHURCH

Mon, Tues, Thurs, Fri.

5:30pm – 6:30pm

FIRST PRESB. CHURCH

Saturday (Candle light)

8:00pm – 9:00pm

Business meeting: 1<sup>st</sup> Pres. 1<sup>st</sup> Thursday @6:45

GSR – Daniel S.

Alt GSR – Mike

Treasurer – Mike

Secretary – Theresa

Average Attendance: 17

Average Newcomers: 3

7<sup>th</sup> Tradition:

Prudent Reserve:

Literature:

Expenses:

Area Donation: 150.00

Anniversary's: Tommy 6yrs

Issues/Other: Would like to request help from Activities for Spaghetti Cook Off October 6, 2012.

**REACH FOR RECOVERY**

6/10/2012

Meeting Place / Day and Time

ST. MARK'S

Monday

8:00pm - 9:00pm

Tuesday

8:00pm - 9:00pm

Wednesday

8:00pm - 9:00pm

Friday

8:00pm - 9:00pm

Saturday (candle light)

9:30pm - 10:30pm

SAARS

Thursday

7:30pm - 8:30pm

Business meeting: St. Marks 1<sup>st</sup> Tuesday @6:30

GSR – Roy C.

Secretary – Mary Ann

Treasurer – Rob P.

Home Group Members

Average Attendance : 34

Average Newcomers: 1

7th Tradition: 21.98

Prudent Reserve:

Literature:

Expenses:

Rent:

Area Donation: 50.00

Anniversary's: Roy C 4 yrs. 8/29/12

Issues/Other: Now hosting the Centers/SAARS meeting. Same time and place. Mindy celebrated last month with 8 yrs.

**BELLEVIEW HOMEGROUP**

6/10/2012

Meeting Place / Day and time

CATS

Sunday

11:00am – 12:00pm

CHEROKEE PARK

Monday

7:30pm – 8:30pm

BELLEVIEW METHOD.

Thursday

7:30pm – 8:30pm

OCKLAWAHA METHOD.

Friday

7:30pm – 8:30pm

Business meeting: Cherokee Park last Monday @8:30

GSR – Glenn H.

Alternate GSR - Jeanne

Home Group Members: 25

Average Attendance: 41

Average Newcomers: 17

7<sup>th</sup> Tradition:

Prudent Reserve:

Literature:

Rent:

Area Donation: 200.00

Anniversaries: Erica 6yrs, Jeanne 19yrs.

Elections/Motions:

### **CELEBRATE RECOVERY**

6/10/2012

Meeting Place / Day and Time

CATS Saturday

12:00pm – 1:00 pm

CATS Sunday

5:00pm – 6:00 pm

Business meeting: CATS 1<sup>st</sup> Sunday @3:30

GSR – Sandi R.

Alt. GSR –

Secretary –

Treasurer – Amber P.

Average Attendance: 15

Average Newcomers: 3

7<sup>th</sup> Tradition:

Prudent Reserve:

Literature:

Rent:

Area Donation: 55.00

Anniversaries:

Issues/Other: Group decision to let mens meeting fo. Not enough support for the meeting.

### **SISTERS IN RECOVERY**

6/10/2012

Meeting Place / Day and time

St. Marks Wednesday (Women)

6:00pm – 7:00pm

Business meeting: St. Marks Wednesday before ASC @7:00

GSR – Becky C.

Secretary – Barbara H.

Treasurer – Rose W.

Average Attendance: 8

Average Newcomers: 6

7<sup>th</sup> Tradition:

Prudent Reserve:

Literature:

Expenses:

Rent:

Area Donation:

Anniversaries:

Issues/Other: 5<sup>th</sup> Birthday Pot Luck Dinner. Open to anyone, 6-7 pm room 1 – 2.

Barbara S. speaker 2 yrs. Regular meeting move to room 6 from room 1 and 2, using small room.

## **SERENITY IN THE SHORES**

6/10/2012

Meeting Place / Day and time

UNITY CHURCH OCALA

Sunday

7:30pm – 8:30pm

Tuesday

8:00pm – 9:00pm

Business Meeting: Unity Church 1<sup>st</sup> Sunday @6:30

GSR - Rebecca R.

Secretary - Chris

Treasurer - Lynda S.

Average attendance: 23

Average Newcomers: 2

7th Tradition: 138.72

Prudent Reserve: 50.00

Literature: 29.05

Expenses : 20.00

Rent: 69.00

Area Donation: 20.00

Anniversaries: Lynda S. 34 yrs, speak and eat 8/19/12, Cheryl C 1 yr 8/26/12

Issues/Other: speak and eat is at 6:30

## **PROGRESSIVE RECOVERY**

6/10/2012

Meeting Place / Day and time:

Dunnellon Pres. Church

Tuesday

7:30pm – 8:30pm

Wednesday

7:00pm – 8:00pm

Thursday

7:30pm - 8:30pm

Friday

8:30pm – 9:30pm

Saturday

6:00pm – 7:00pm

Last Saturday eat and speak

6:00pm – 7:30pm

Business meeting: Dunn. Presb. Saturday before ASC @7:00

GSR- Bill T.

Alt. GSR – Eric B.

Treasurer – Bill T.

Secretary – Robert C.

Alt. Secretary –

Average Attendance: 12

Newcomers 6

7<sup>th</sup> tradition : 166.04

Prudent Reserve: 50.00

Literature: 35.63

Rent: 75.00

Expenses: 25.00  
Area Donation: 30.41  
Anniversaries: Genet R. 24 yrs  
Issues/Other: Progressive needs meeting schedules.

**LAST CHANCE RECOVERY B T W      absent**

6/10/2012

Meeting Place / Day and time

Lowell      Tuesday

6:00pm – 7:30pm

Business meeting:

GSR – Robin M.

Alt. GSR –

Secretary – Shelly

Treasurer

Average Attendance:

Average Newcomer:

Area Donation: 0

Anniversaries:

Issues/Other:

**RIISING ABOVE ADDICTION**

6/10/2012

Meeting Place / Day and time

Phoenix House      Tuesday  
Wednesday

7:00pm-8:00pm

7:00pm-8:00pm

Business meeting:

GSR – Davieoyne

Alt. GSR –

Secretary – Matthew

Treasurer – Davieoyne

Average Attendance: 10

Average Newcomer: 10

7th Tradition:

Prudent Reserve:

Literature: 10.00

Expenses:

Rent: 1.00

Area Donation: 0

Anniversaries:

**WINNERS CIRCLE**

6/10/2012

Meeting Place / Day and time

Tavares Church of Christ      Monday/Tuesday  
Thursday/Sat.

7:00pm – 8:00pm

7:00pm – 8:00pm

Business meeting: TBA

GSR – Tom B.

Alt. GSR –  
 Secretary – Diane B.  
 Treasurer – Jan L.  
 Average Attendance: 26  
 Average Newcomer: 4  
 7th Tradition: 310.83 Prudent Reserve: 194.11  
 Literature: 55.00  
 Expenses: 35.73  
 Rent: 100.00  
 Area Donation: 0  
 Anniversaries:  
 Issues/Other: Group is growing increasing room to double size installed play room for children.

### **JUST 4 TODAY**

6/10/2012

Meeting Place / Day and time

Last House on the Block

Tuesday

8:00pm-9:00pm

Business meeting: TBA

GSR – Donald S.

Alt. GSR –

Secretary –

Treasurer -

Average Attendance: 9

Average Newcomer: 0

7th Tradition: 42.00

Prudent Reserve: 59.85

Literature: 8.85

Expenses:

Rent: 21.15

Area Donation: 0

Anniversaries: Donald S. 4yrs, 9/1/12

Issues/Other: We need support please.

### **UNITY GROUP**

6/10/2012

Meeting Place / Day and time

Life Stream

Wednesday

5:30pm – 6:30pm

Tally Road

Saturday

5:30pm – 6:30pm

Business meeting: TBA

GSR – Jan L.

Alt. GSR –

Secretary –

Treasurer – Jan L.

Average Attendance:

Average Newcomer:

7th Tradition:

Literature:

Expenses:

Rent:

Area Donation:

Anniversaries:

Issues/Other: We would like to have people come and share there story of recovery at Lifestream. We would like for you to have 2 yrs or more to share. Call Carrie 352-460-5566. We need some support with Welcome Tags and White Book and meeting schedules

Prudent Reserve:

## **UNITED WE STAND**

6/10/2012

Meeting Place / Day and time

Last House on the Block

Wednesday

8:00pm – 9:30pm

Friday

8:00pm – 9:00pm

Saturday

3:00pm – 4:00pm

Business meeting: TBA

GSR – Cheryl

Alt. GSR –

Secretary – Carrie

Treasurer – Michele

Average Attendance: 7

Average Newcomer: 2

7th Tradition: 64.80

Literature: 38.80

Expenses:

Rent: 10.50

Area Donation: 10.50

Anniversaries:

Issues/Other:

Prudent Reserve: 5.00

## **FRIENDS IN RECOVERY**

6/10/2012

Meeting Place / Day and time

EDI Club

Friday

7:00pm – 8:00pm

Business meeting: TBA

GSR – David S.

Alt. GSR –

Secretary – Julie

Treasurer – Hellen

Average Attendance: 20

Average Newcomer: 1

7th Tradition:	4	Prudent Reserve: 75.00
Literature:	10.00	
Expenses:	16.00 or 18.00 ?	
Rent:		
Area Donation:	10.00	
Anniversaries:		
Issues/Other:		

### **SERENITY IN THE PARK**

**absent/no report**

6/10/2012

Meeting Place / Day and time

Kenny Dixon Sports Complex

Thursday

12:00pm – 1:00pm

Friday

12:00pm – 1:00pm

GSR – Victoria

Alt. GSR

Secretary

Treasurer

### **RECOVERY FIRST**

GSR – Heather M.

Alt. GSR – James R.

Meeting Place / Day and time:

Lost and Found Club

Mon., Wed., Friday

12:00pm – 1:00pm

Anniversaries:

Issues/Others: Why are we not on schedule ?

### **HOPE AND FREEDOM**

**present no report**

GSR - Thomas

Alt. GSR

Secretary

Treasurer

Meeting Place and Time:

Bridges Church

Wednesday

7:00pm – 8:00

Anniversaries:

Issues/Other:

## OLD BUSINESS

Motion #	Date	Carried	Tabled	Defeated	Passed
20-12	4/15/2012		<b><u>TO NEXT AREA</u></b>		Favor:
			<b><u>September 9</u></b>		Oppose:
					Abstain:

Made By: Progressive Recovery

Second By: BTW

Motion to read: To direct GSR's to investigate consensus based decision making to begin consideration in moving towards the elimination of Roberts Rules of Order in our Area Service.

Intent: To reinforce the use of our principles behind our traditions and concepts

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## NEW BUSINESS

Motion #	Date	Carried	Tabled	Defeated	Passed
30-12	8/12/12		<b>to groups</b>		Favor:
					Oppose:
					Abstain:

Made By: Celebrate Recovery

Second By: Sisters in Recovery

Motion to read: To nominate Mike C for Alt Treas see qualifications

Intent: to become Treas while learning

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Motion #	Date	Carried	Tabled	Defeated	Passed
31-12	8/12/12		<b>to groups</b>		Favor:
					Oppose:
					Abstain:

Made By: Celebrate Recovery

Second By: Belleview

Motion to read: To nominate Dave T for VC of ASC see qualifications

Intent: Spirit of rotation

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Motion #	Date	Carried	Tabled	Defeated	Passed
32-12	8/12/12		<b>to groups</b>		Favor:
					Oppose:
					Abstain:

Made By: 1<sup>st</sup> Ocala

Second By: Reach 4 Recovery

Motion to read: To nominate Kim S for RCM see qualifications

Intent: To have a voice at Region and maintain rotation.

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Motion #	Date	Carried	Tabled	Defeated	Passed
33-12	8/12/12				Favor: 13 Oppose: 0 Abstain: 0

Made By: Friends in Recovery

Second By: Reach 4 Recovery

Motion to read: To approve flyer for chairperson responsibility workshop

Intent: To guide our chairpersons

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Motion #	Date	Carried	Tabled	Defeated	Passed
34-12	8/12/12				Favor: 13 Oppose: 0 Abstain: 0

Made By: 1<sup>st</sup> Ocala

Second By: Reach 4 Recovery

Motion to read: To approve flyer for spaghetti cookoff

Intent: To improve awareness of our home groups function

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Motion #	Date	Carried	Tabled	Defeated	Passed
35-12	8/12/12				Favor: 12 Oppose: 0 Abstain: 1

Made By: H & I would like to have a Fish Fry

Second By: Reach 4 Recovery

Motion to read: To approve the flyer for Fish Fry

Intent: To carry the message of hope, recovery and food

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Motion #	Date	Carried	Tabled	Defeated	Passed
36-12	8/12/12	<b>OUT OF ORDER</b>			Favor: Oppose: Abstain:

Made By: Activities

Second By: Friends in Recovery

Motion to read: For 50.00 to purchase and additional cooler

Intent: Self support

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Motion #	Date	Carried	Tabled	Defeated	Passed
37-12	8/12/12		<b>to groups</b>		Favor: Oppose: Abstain:

Made By: Celebrate Recovery

Second By: Activities

Motion to read: To change policy regarding monies policy state over 50.00 must be distributed by check. Change to budgeted money be allowed to be distributed in cash at area service.

Intent: To provide prudent use of NA funds Financial accountability.

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Motion #	Date	Carried	Tabled	Defeated	Passed
					Favor: Oppose: Abstain:

Made By:

Second By:

Motion to read:

Intent:

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# Treasurer Report

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August 12, 2012

Forest Area:

I am doing a written report for several reasons:

- 1) On the "Donations" part of my report, I have "Miscellaneous" in red because on my typed version of my report, I am \$47.50 off. My books balance, but when I put it all on paper, it comes out wrong and I absolutely can't figure it out.
- 2) The "Literature Expense" was for 2 months because I got behind.
- 3) I did not record on the typed version the \$300 we gave to Activities because it came out of their reserve and it was put back in before this meeting.
- 4) Last of all, I do believe we need a new Treasurer. I am resigning. My last meeting will be in October. I have enjoyed being your Trusted Servant but it is time for someone else to step up and take over.

In Loving Service, Amber P.

Treas. July-Aug 2012

## Forest Area of Narcotics Anonymous Treasurer's Report

### Month of: July / August 2012

Home Groups	Donations	Literature
Bellevue Group		
Celebrate Recovery		
First Ocala Group	150.00	
Friends in Recovery		
Hope & Freedom		
Just for Today		
Progressive Recovery	11.57	57.91
Reach for Recovery	40.00	
Recovery First		
Rising Above Addiction		5.00
Serenity in the Park	10.00	68.20
Serenity in the Shores	33.73	11.00
Surrender to Win		
Sisters in Recovery		
United We Stand	29.10	12.55
Unity		
Winner's Circle		
Activities	91.38	
Miscellaneous	47.50	
<b>TOTAL:</b>	<b>413.28</b>	<b>154.66</b>

**TOTAL INCOME: \$567.94**

ASC Rent	30.00
Activities Rent	30.00
Storage	108.93
Helpline Budget	37.76
Secretary Supplies	
Meeting Schedules	63.60
H & I Budget	
RCM Budget	205.00
Web Site	
Activities Budget	5.00
H & I Rent	
Literature Cost	534.93
Regional Donation	
World Donation	
Miscellaneous -	
Treasurer-Copies	22.44

**TOTAL EXPENSES: \$1,037.66**

<b>Beginning Balance:</b>	<b>1,506.36</b>
Income	567.94
<b>Total Before Expenses:</b>	<b>\$2,074.30</b>
(-) Expenses:	1,037.66
Bank Balance:	989.14
(-) Prudent Reserve:	600.00
(-) Activities Reserve:	300.00
<b>Ending Balance:</b>	<b><u>\$1,036.64</u></b>

Artist Name Michael

I have 5 yrs clean I have  
a NA sponsor who has a NA  
sponsor he's been involved in service  
for my home group as GSR for 1 year  
he served in activities for 5 years  
3 as a sub committee member 2 as chair  
activities chair he learned much being  
a trusted servant for this area in  
learned budgeting skills leadership  
skills I always refer to the 4th  
concept which is when putting trusted  
servants it talks about honesty  
open vulnerability and willingness  
it also speaks about humility which  
I strive to practice as a trusted  
servant it would be my honor  
and privilege to serve this area  
as treasure I have never mis-  
appropriated funds of N.A.

In loving service  
Michael C

Kim Seaman

Clean Date 1-1-84

Group NY I Got Clean on 1-1-84 IN NY I have held various positions through out my Recovery ie: Chairperson, Sec, coffee maker,

Group (New River Coast) I moved to NZ in 2002 to the River coast area which I held position in my home Group Chair, coffee Greeter treasurer H&I, PR at Area Level I have held RCM II 1 yr RCM 2 yr Treasurer 1 yr Fellowship Development coordinator

PR Region FRCNA - Board ~~member~~ member 3 yrs.

I ADHOC updating Forest Area Policy.

DATE: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**FOREST AREA LITERATURE ORDER FORM**

GSR NAME/PHONE \_\_\_\_\_

GROUP NAME \_\_\_\_\_

*\*Please Note if you need anything in Spanish\****BOOKS**

	Cost	Total
_____ Basic text 6th Edition - Hard Cover ...	12.65	_____
_____ Basic text 6th Edition - Soft Cover ....	12.65	_____
_____ Basic Text - Gift Edition .....	28.75	_____
_____ It Works: How & Why - Hard Cover ..	9.31	_____
_____ It Works: How & Why - Soft Cover ...	8.85	_____
_____ Just For Today - Soft Cover .....	9.31	_____
_____ NA Step Working Guide .....	8.85	_____
_____ Sponsorship Book .....	8.51	_____
_____ White Book .....	0.77	_____

**Book Total \$** \_\_\_\_\_**INFORMATION PAMPHLETS**

_____ #1 Who, What, Why, Where	_____ #19 Self-Acceptance
_____ #5 Another Look	_____ #20 H&I & the NA Member
_____ #6 Recovery & Relapse	_____ #22 Welcome to NA
_____ #7 Am I an Addict	_____ #23 Staying Clean on the Outside
_____ #8 Just For Today	_____ #26 Assessability for Those
_____ #9 Living the Program	_____ w/ Additional Needs
_____ #11 Sponsorship	_____ # 2202 Group Business Meeting
_____ #12 Triangle of Self-Obsession	_____ #2203 Group Trusted Servants:
_____ #14 One Addict's Experience	_____ Roles & Responsibilities
_____ #15 PI & the NA Member	_____ #2204 Disruptive & Violent Behavior
_____ #16 For the Newcomer	

**Informational Pamphlets Total** \_\_\_\_\_ **@ \$.25 each \$** \_\_\_\_\_**OTHER ITEMS**

	Cost	Total
_____ Medallion Journals - Black or Terra Cotta .....	18.11	_____
_____ Miracles Happen - The History of the NA Fellowship .....	30.13	_____
_____ Southern Exposure - Paperback .....	5.75	_____
_____ It Works: How & Why - Gift Edition .....	18.11	_____
_____ It Works: How & Why - Pocket Sized .....	9.66	_____
_____ Just for Today - Gift Edition .....	18.11	_____
_____ Just for Today - Pocket Sized .....	9.66	_____
_____ Sponsorship - Gift Edition .....	21.85	_____
_____ Basic Text - Large Print .....	17.25	_____
_____ Medallion Holder Keychain or Necklace - Gold or Silver.....	14.49	_____

**Other Items Total \$** \_\_\_\_\_

## INFORMATION BOOKLETS & MISC. ITEMS

	Cost	Total
Introductory Guide to NA	2.07	
12 Concepts of NA	2.12	
Guide to Local Service	7.36	
Group Booklet	0.98	
Group Reading Cards	4.83	
Treasurer's Handbook	2.19	
Group Treasurer Record Pad	0.78	
Group Treasurer Workbook	2.18	
Handbook for NA Newsletters	2.18	
Public Relations Handbook	10.29	
Guide to Phone Line Service	3.74	
12 Steps Poster	3.45	
12 Traditions Poster	3.45	
Literature Rack (8 IP's)	21.92	
Literature Rack (16 IP's)	28.75	
By Young Addicts, For Young Addicts	0.32	
Principles & Leadership In NA Service	0.32	
#24 Money Matters: Self Support in NA	0.55	
# 2 The Group	0.98	
#21 The Loner	0.32	
#17 For Those in Treatment	0.32	
Behind the Walls	0.98	
In Times of Illness	3.39	
Outreach Resource Information	2.88	
Step 4 Working Guide	0.80	
Wallet Group Reading Cards	2.76	
NA Groups & Medications	0.32	
For the Parents of Young People	0.32	
Information about NA	0.30	

Information Book Total \$ \_\_\_\_\_

## KEY TAGS

White (Welcome)	Yellow (9 Months)
Orange (30 Days)	Moonglow (1 Year)
Green (60 Days)	Grey (18 Months)
Red (90 Days)	Black (Multiples)
Blue (6 Months)	

Key Tags Total \_\_\_\_\_ @ \$.55 each \$ \_\_\_\_\_

## MEDALLIONS / BRONZE / ENGLISH / IN YEARS, UNLESS OTHERWISE NOTED

_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Medallions \_\_\_\_\_ @ 3.34 each = \_\_\_\_\_

Tri -Plate \_\_\_\_\_ @ 23.35 each = \_\_\_\_\_

Bi-Plate \_\_\_\_\_ @ 14.21 each = \_\_\_\_\_

Gold \_\_\_\_\_ @ 12.91 each = \_\_\_\_\_

Medallions Total \$ \_\_\_\_\_

**TOTAL DUE: \$** \_\_\_\_\_



FLORIDA DEPARTMENT OF CORRECTIONS  
VOLUNTEER APPLICATION

Lowels App.

**Personal Information**

Name: \_\_\_\_\_  
Last First Middle Maiden  
Address: \_\_\_\_\_  
City State ZIP Code  
Telephone #1 Telephone #2 E-Mail Address

Volunteer Group Name: \_\_\_\_\_

**Security Clearance Information**

Social Security #: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Race/Ethnic Origin: \_\_\_\_\_ Gender: ☐ Male ☐ Female

Drivers License #: \_\_\_\_\_ DL State: \_\_\_\_\_

1. Have you ever been arrested on a misdemeanor or felony charge? ☐ Yes ☐ No  
If yes, explain. (Use additional paper if necessary) \_\_\_\_\_

2. Have you ever been convicted on a misdemeanor or felony charge? ☐ Yes ☐ No  
If yes, explain. (Use additional paper if necessary) \_\_\_\_\_

3. Do you have a relationship (for example parent, spouse, friend, etc) or are you currently on the visitation list of anyone incarcerated? ☐ Yes ☐ No  
If yes, give the inmate's name, DC#, and your relationship to the inmate.  
Name: \_\_\_\_\_ DC#: \_\_\_\_\_ Relationship: \_\_\_\_\_

4. Have you ever worked for the Florida Department of Corrections? ☐ Yes ☐ No  
If yes, please indicate where and when you were employed. \_\_\_\_\_

5. Do you have any relatives working for the Department of Corrections? ☐ Yes ☐ No  
If yes, provide: Name: \_\_\_\_\_  
Relationship: \_\_\_\_\_ Work Location: \_\_\_\_\_

In case of emergency notify: \_\_\_\_\_  
Name (area code + number)

- Qualified applicants are considered without discrimination based upon race, color, national origin, age religious preference, or handicap.
- Intentionally falsifying or omitting information may result in disapproval of your volunteer application.

**I CONFIRM THAT ALL INFORMATION IS ACCURATE AND COMPLETE.**

Signature \_\_\_\_\_ Printed Name \_\_\_\_\_ Date \_\_\_\_\_

DC5-601A (Revised 2/08)

In accordance with s. 119.071(5)(a)2, your social security number is being collected in order to complete an FCIC/NCIC security report so that you can be approved as a volunteer. The Department will not use the social security number collected for any purpose other than the purpose provided above.

## **ACKNOWLEDGMENT OF RESPONSIBILITY**

### **TO MAINTAIN CONFIDENTIALITY OF MEDICAL INFORMATION**

By virtue of your employment with the Florida Department of Corrections, you may need to know and, therefore, may be informed of certain medical/mental health information pertaining to individual inmates necessary to perform your assigned duties and/or to classify and transfer inmates to facilities appropriate for delivery of the required health care services for diagnosed medical/mental health conditions.

State law, and in some instances, federal law, mandates that medical/mental health information be kept confidential unless specific written authorization is given by the patient or unless compelled by court order or subpoena when certain conditions are met for release of the medical/mental health information.

By signing this form, you acknowledge that you must maintain as confidential all medical/mental health information regarding any inmate which you obtain in conjunction with your duties and responsibilities and you further acknowledge that you may not disseminate this medical/mental health information to or discuss the medical/mental health condition of an inmate with any person except those persons directly necessary to the performance of your duties and responsibilities. If you have been designated as a member of the department's Healthcare Transfer Team, you may not disseminate inmate medical information to or discuss the medical condition of an inmate with any person except other members of the Healthcare Transfer Team, medical staff, upper level management at the institutional/facility level, regional level, and central office level, or department attorneys. The dissemination or discussion of inmate medical information with the team members or persons enumerated herein shall only be to the extent necessary for the provision of health care to the inmate; the health and safety of others; law enforcement purposes; the administration and maintenance of safety, security and good order of the institution; and other purposes as authorized by law.

Breach of this confidentiality may result in monetary liability and/or civil or criminal penalties imposed by law, and shall subject you to discipline, up to and including dismissal, for violation of department rules.

\_\_\_\_\_  
Signature of Employee

\_\_\_\_\_  
Employee's Printed Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Employee's Social Security Number

## ROBERTS RULES OF ORDER

Motion	Second Required	Debate	Amendable	Vote	In order w/other motion on floor
Main Motion	Yes	2Pro/2Con	Yes	Majority*	No
Amendment	Yes	2Pro/2Con^	No	Majority	Yes
Refer to Committee	Yes	1Pro/1Con	Yes	Majority	Yes
Refer to Groups	Yes	1Pro/1Con	Yes	Majority	Yes
Call the Vote	Yes	1Pro/1Con	No	2/3	Yes**
Table	Yes	1Pro/1Con	No	Majority	Yes
Recess	Yes	No	No	Majority	No
Adjourn	Yes	2Pro/2Con	No	Majority	Yes
Point of Order	No	No	No	Majority	Yes
Appeal Decision Of the Chair	Yes	1Pro/1Con^^	No	Majority	Yes
Suspend the Rules	Yes	No	Yes	2/3	Yes
Point of Information	No	No	No	Majority	Yes
Reconsider***	Yes	2Pro/2Con	No	2/3	No
Take from Table	Yes	1Pro/1Con	No	Majority	No

- 2/3 vote if it is a matter of policy

^ Debatable only if the main motion to be amended is debatable.

\*\* May not be made to suppress reasonable debate on the motion on the floor.

^^ Chair speaks con; maker speaks pro; each has a one minute time limit.

\*\*\* Maker of the motion to reconsider must have either abstained from or have been on the prevailing side of the outcome for the motion that will be reconsidered.

DATE \_\_\_\_\_

Group: \_\_\_\_\_

GSR: \_\_\_\_\_

Alt. GSR: \_\_\_\_\_

Secretary: \_\_\_\_\_

Treasurer: \_\_\_\_\_

Place	Day	Time	Avg. Attendance	Avg. Newcomers

7<sup>th</sup> Tradition \_\_\_\_\_

- literature \_\_\_\_\_

- expenses \_\_\_\_\_

= subtotal \_\_\_\_\_

rent \_\_\_\_\_

Area donation \_\_\_\_\_

Prudent Reserve =

#### Anniversaries

Member	Years Clean	Celebration Date/Details

Issues/Other